



Town of Burgaw Petition for Variance

Date: _____

Applicant Information

Name: _____ Phone: _____

Address: _____

Email: _____

Site Information

Location: _____

Owner: _____

PIN Number: _____

Purpose of a Variance – To grant relief to a person from the requirements of the Ordinance to permits construction in a manner otherwise prohibited by the Ordinance where specific enforcement would result in unnecessary hardship.

Board of Adjustment – The Board of Adjustment is the official board that considers requests for variances. The Board of Adjustment receives sworn testimony at its meetings and issues decisions on variance requests based on this testimony. It is the responsibility of each applicant for a variance to attend the hearing and present sworn testimony in support of the request.

Reason for Variance Request - Explain in your own words why you are requesting a Variance. Please indicate the unnecessary hardship you will experience in complying with the development regulations. (Attach a separate sheet if necessary.)

The Board of Adjustment is required to make the following four (4) findings before granting a variance. Please write a thorough response to each of these items.

1. The hardship of which the applicant complains is particular to the property, such as location, size, or geography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance;

2. The hardship is not the result of the applicant's own actions or those of the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance shall not be regarded as a self-created hardship;
3. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured and substantial justice is achieved; and
4. The variance will neither result in the extension of a nonconforming situation nor authorize the initiation of a nonconforming use of the land in violation of this ordinance.

Additional Information:

- Site plan or survey plat of property (8 copies required)
- Other pertinent information as required by planning staff

Certification

If permit is granted, I/We agree to conform to all ordinances and laws of the State of North Carolina regulating such work and the specifications or plans submitted. I/We hereby swear the forgoing statements are accurate and correct to the best of my knowledge.

Signature of Applicant(s): _____ Date: _____

Owner's Statements & Signatures

[Required if applicant is not property owner]: In filing this application for a variance I/we, as the property owner(s), hereby certify that all of the information presented in this application is accurate to the best of my knowledge and belief. I hereby authorize the applicant to submit an application affecting the use of my property.

Signature of Owner(s): _____ Date: _____

[Required if owner wishes to establish an agent (attorney, real estate agent, etc.): I/we hereby designate _____ to act on my behalf regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf, and to speak for me in any public meeting regarding this application.

Signature of Owner(s): _____ Date: _____