January 20
Town offices closed for Martin Luther King, Jr. Day

January 21
6:00 PM
Parks & Recreation Advisory Committee Meeting

January 24
6:30 PM
Family Bingo Night

January 28
5:30 PM
Board of Commissioners Meeting (Continued)

January 29
5:00 PM
TDA Community Business Workshop

January 31
6:30 PM
Pender County Municipal Assoc. Meeting & Dinner (Elected Officials & Town Staff only)

February 6
10:00 AM
Tourism Development Authority Meeting

Push the button first for flashing beacons

The Rectangular Rapid Flashing Beacons (RRFB) on three (3) of our major pedestrian crosswalks located along the Osgood Trail are installed on Timberly Lane, NC Highway 53 and Wilmington Street. Two (2) additional RRFBs will be installed by NCDOT on South Walker Street near Johnson Park and near Progress Drive in the future. We are excited to add these safety components to help keep our community safe. These improvements only work if you push the button prior to crossing. Please be cautious crossing the intersection because drivers are not accustomed to the beacons flashing.

Commissioner’s Meeting Recap – January 14, 2020

Tourism Development Authority (TDA) Updates – Jennifer Hansen, Chairperson for the Burgaw TDA, gave a brief update on the promotional efforts for Burgaw that the TDA has been diligently working towards. This includes a new billboard on I-40 that was recently installed promoting Burgaw.

City of Wilmington Rail Realignment Project Update – Aubrey Parsley, Director of Rail Realignment for the City of Wilmington, presented to the Board of Commissioners the importance of rail for the movement of freight to and from the Port in Wilmington. The Port offers a great economic impact on our entire region. Currently, the rail lines travel through the City of Wilmington which causes traffic and safety concerns. This project is considering options to move the freight rail lines away from the major thoroughfares of Wilmington helping with the flow of traffic by eliminating at-grade crossings throughout the city. This project does not involve any rail lines through the Town of Burgaw.

Repeal of Ordinance 2019-04 – The Board of Commissioners repealed this ordinance at the recommendation of the Town Attorney. This ordinance involved adopting the 2018 Fire Prevention Codes. Under North Carolina General Statutes, the Town is no longer required to adopt this code. The code, once enacted by the North Carolina Building Code Council, is required to be followed by the town’s Building Officials. This was just a clean-up item for our ordinances.

US Highway 117 Sewer Improvement Study Discussion – In looking towards the future growth of Burgaw, the town has identified the US Highway 117 corridor, between S Walker St and NC Highway 53, is in need of sewer improvements in order to increase capacity in this area. In March of 2019, the Board of Commissioners awarded a Water & Sewer Study to be completed for this area by McKim & Creed. In November of 2019, Engineers with McKim & Creed presented their findings of the study and a recommendation for sewer expansion in order to increase capacity and allow for future development.

Continued on page 2
along this corridor. The estimated cost of expansion was approximately 2.1 million dollars and ultimately would be funded by system development fees collected by the town from the development along this corridor. The Board of Commissioners have thoroughly studied the project and a motion was made and passed by the Board to seek Request for Qualifications (RFQs) for design of the project. Once the project is designed, it will allow for a more accurate cost for the project.

FY 2020-21 Budget Preparation Discussion – The Board of Commissioners reviewed and adopted a Budget Calendar for the upcoming fiscal year’s budget. A new section of our website is being built to act as a “dashboard” for the FY 2020-21 Budget. It will contain the budget calendar, important meetings, and status updates on where we stand with the budget process. It can be viewed by visiting https://burgawnc.gov/budget.

Old EMS Building Renovations – At the December 2019 meeting, the Board of Commissioners approved a design concept for renovations to the old EMS building owned by the town. The concept has been provided to an architect to formulate a full set of plans. Once these plans are available, the town will solicit bids for construction.

Consideration of RFQs for Courthouse Avenue Project – The Commissioners reviewed Requests for Qualifications (RFQs) for design services for streetscape improvements for Courthouse Ave. A total of six (6) firms submitted responses to the RFQ. The Commissioners selected three (3) of the firms to make formal presentations to the board on January 28, 2020 beginning at 5:30 PM. Once the presentations are completed, the board will have the option of selecting the desired firm and move forward with receiving cost proposals.

Appointment of Parks & Recreation Advisory Committee Member – The Parks & Recreation Advisory Committee had one (1) open position. The Board reviewed five (5) applications for membership to committee and selected Riley Jordan as its newest member.

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https://eyeonwater.com/signup

On January 16th the Planning Board recommended text amendments to the Town Board for their consideration on February 11, 2020. These amendments to the Unified Development Ordinance are related to conditional use permits.

Discussions with AutoZone on refurbishing an existing building site plan should be submitted soon for technical review by staff.
The Parks & Recreation Department worked this week to get started on the new playground equipment at Harrell Memorial Park. Tree work has started which means we have had to close the park until further notice. The Parks & Recreation will take shipment of the new equipment this week and improvements will continue into late next week. Residents can visit Rotary Park for the time being until we have completed construction. Please contact our office if you have questions regarding the parks.

On Wednesday, January 15th, the Parks & Recreation attended training for the ServSafe Managers course in order to better operate the Burgaw Incubator Kitchen. We received a passing grade of 96% and the certification will be active for the next five years. This training was essential in order to better inform our tenants on the proper procedures for cooking and preparing meals inside the kitchen.

Make sure to join us next Friday, January 24th for Family Bingo Night inside the Historic Burgaw Train Depot. Tickets will be available at the door for $5.00 and is limited to the first 70 participants. Snacks and drinks will be available inside the event.

Tickets are available for purchase for the first Daddy-Daughter Dance on February 15th. You can purchase tickets by visiting our website under the facility rentals portion of the page. Tickets are $15 per person and are available until February 3rd at 5:00pm. Make sure to come join in on the fun that evening. Contact our office for more details.

Visit our website for more information!
If you need assistance, or do not have access to a computer, please come by Town Hall and we will be happy to assist you with your reservation!

Cody Suggs, Parks & Recreation Director, 300-6401
Public Works Department - Alan Moore, Director

- Officer Derek Leagan has been released on solo patrol. He has completed the Field Training Program for the department and has progressed well. Officer Leagan’s prior law enforcement training assisted him with picking up our processes and procedures quickly and efficiently.

- Our final police officer spot has been filled. Brandon Delf began his FTO training last week. Officer Delf was with the Jacksonville Police department for just under two years of service prior to come on board with Burgaw.

- I attended the North Carolina Chiefs of Police conference earlier in the week. The training presented this year was excellent. The conference is also a great opportunity to network and discuss issues with other chiefs from around the state.

- Corporal Robertson attended Criminal Investigations through Traffic Law Enforcement (CITTE) at the North Carolina Justice Academy. This training is to look for narcotics violations through identifiers that relate to traffic control. This will aide him in his position as the Crime Diversion Officer.

- Sergeant Williams attended and completed Interview and Interrogation through the North Carolina Justice Academy. This class teaches the legal requirements of interviewing as well as the signs of deception when preforming interrogations.

Fire Department - Jim Taylor, Fire Chief

- This week was special for the Burgaw Fire Department. On Sunday, January 13th. FF Tommy Lindsay became the first firefighter to work a scheduled overnight shift for the Department. In the past, the only overnight shifts have been during natural disasters. This isn’t the first time Tommy has been part of a historical event for the Department. In 1971, Tommy was one of the first two junior members voted on to the BFD.

- Chris Cox from Pender EMS was our guest instructor for two training events this month. The topics included CPR, blood-borne pathogens, and how to use certain equipment carried on our local ambulances.

Public Works Department - Alan Moore, Director

- This week Public Works spent several days mowing the newly cleaned fence line at the cemetery.

- Robert and Roland repaired an antenna wire at the Penderlea Lift Station on Monday, that afternoon they also jetted the sewer lines at a known problem spot along South Campbell Street.

- Willis and Lucas pressure washed the floors in the bathrooms at Hankins Park to prep them for the Wednesday and Thursday repaint.

- One of the master meters was replaced at an apartment complex in Burgaw, these meters are much larger than the normal residential meters around town which means it takes a little more time to repair and replace them if something goes wrong.
The following public hearing will be held on Tuesday, February 11, 2020 at 5:30PM (or thereabout) in the meeting room of the Burgaw Municipal Building located at 109 N Walker Street in Burgaw, NC. All interested parties are invited to attend, written and oral comments are welcome.

Recommend amending the Unified Development Ordinance to include text amendments related to Condition Use Permits amending the following sections: Section 3-10: Conditional Use Permits C. Procedures (b), Section 6-2: Definitions of Basic Terms deleting retail and adding Retail Store, Section 8-2: Table of Permitted Uses to change some uses from a conditional use permit to a use by right with standards, Section 8-4: Use Standards adding standards to reflect amendments to the Table of Permitted Uses (and removing reference lettering and alphabetizing), Section 8-5: Regulations for Conditional Uses amending standards to reflect amendments to the Table of Permitted Uses.

UTILITY BILL REMINDERS:

- All utility payments are due by the 10th of the month.
- The Town allows a grace period until the 15th of the month.
- Late fees are imposed on all delinquent accounts on the 16th of the month.
- Disconnects occur on the 21st of the month for delinquent accounts.

MEETING NOTICE

The regular Board of Commissioners Meeting held on January 14th was continued to Tuesday, January 28th at 5:30 PM at the Municipal Building located at 109 N. Walker Street. All interested parties are invited to attend.

SPECIAL MEETING NOTICE

Tourism Development Authority (TDA)
COMMUNITY BUSINESS WORKSHOP
Wednesday, January 29, 2020
5:00 PM - 6:00 PM
Burgaw Train Depot
115 S. Dickerson Street

The purpose of this meeting is to discuss ways to promote tourism in collaboration with local businesses. All interested parties are invited to attend.

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