THE WEEKLY SPOTLIGHT

It’s beginning to look a lot like Christmas...

This week our Public Works Department has been busy preparing to make our town beautiful for the Christmas season. Crews have been stringing and replacing lights on our Christmas decorations. We want to thank everyone for being cautious and courteous around our crews while we have been hanging decorations. As it takes several weeks of prep to get decorations ready, we look forward to another wonderful holiday season in town!

A Message from the Manager - James Gantt

Courthouse Avenue Improvements Request for Qualifications (RFQ) – At the direction of the Board of Commissioners, an RFQ for design services has been developed and has now been posted on the town’s website. The town is seeking an experienced consultant to design improvements to Courthouse Avenue. The consultant will carry out schematic designs including street, parking, and outdoor and accessory landscaping for the revitalization of the street. The Town of Burgaw’s Planning Department is leading this project. This project will include, schematic streetscape plans and recommendations of policy, practice, and projected construction costs.

This will be the product of which we will utilize to direct the paving, sidewalk, streetscape and utility improvements of the Courthouse Ave Corridor. This will also provide vision, justification, plans, policy and overall guidance for what we want to achieve on Courthouse Ave in the downtown. The product will serve as a base for future phases of design development based on input from town commissioners, town staff, property owners, and the public. Proposals for services will be accepted through 5:00 PM on Friday, December 20, 2019. After this deadline, the town will review the proposals and work towards selecting a consultant.
**Parks & Recreation - Cody Suggs, Director**

- Parks & Recreation worked this week to finalize all plans for the new play equipment being installed at Harrell Memorial Park. A meeting was held on Wednesday to review the installation plans and layout of the park. Equipment has been ordered and will arrive in the next 8-10 weeks. We are excited to announce that we will be installing multiple ADA compliant structures to serve our special needs community in a more comprehensive manner. Our Eagle Scout, Jacob Bolin, has informed us of his plans and is eager to begin his project. Jacob plans to pressure wash, replace railing and ramping, as well as stain the existing gazebo at the park. This project will begin following the removal of old equipment and trees.

- The Burgaw Christmas Tree lighting is quickly approaching and Parks & Recreation is in full swing with preparations. The program for this event has been set and will be released to the community the week before the event. On November 26th, Parks & Recreation will be featured on Good Morning Carolina (WWAY TV) with Pender County Tourism to discuss all of our holiday events that we have in store for the community.

- Do you plan to decorate your home this holiday season? Make sure to call the Parks & Recreation Department or Pender County Tourism to be entered in to the “Burgaw’s Brightest Christmas Decorating Contest”. Homes will be judged to determine who has the most Christmas Spirit. Our top three winners will receive prizes and be entered into the Burgaw Christmas Parade on December 14th at 6:30pm. The deadline to enter your home into the contest will be December 10th at 5:00pm. Homes will be judged on December 11th at 6:00pm by Parks & Recreation and Pender County Tourism. Make sure to call in to enter your home at (910)-300-6401 or 910-259-1278. Participants must be in town limits of Burgaw to qualify.

**Clerk’s Corner – Kristin Wells**

- Save the date for the Cape Fear Council of Governments 47th Annual Meeting to be held on Thursday, February 27, 2020 at The Brunswick Center in Supply. Invitations with details will be sent at a later date. This is the one meeting a year that the Cape Fear Council of Governments appointed Board Member for each local government in the Cape Fear Region is required to attend.

- Kim and I have been attending the staff meetings for our new website design. As administrators of the website, we are looking forward to a new layout and additional information and resources that will be available to the public. Over the next few weeks, we will be reviewing and updating our website information in preparation of launching the new site by the end of the year.

- Kim has been working on an employee brochure to spotlight the town’s benefits package, facts about our town, etc. We hope this will help bring in qualified applicants for open positions.
Police Department – Jim Hock, Police Chief

- We have made two (2) conditional offers for police officers. Derek Leagan and Christina Kling both accepted offers of employment with the Town of Burgaw’s Police Department. They are continuing to progress through the hiring process and are doing well. We look forward to them beginning in a few weeks.

- The police department completed the 2019 In-Service Firearms training and qualifications this week. Both range days went well and the officers did great. The officers qualify with duty handguns, shotguns, and rifles each year to be in compliance with NC Criminal Justice Training Standards.

- Malpass Corner Preschool visited the police department today. It is always a great time to have the kids come in and get to know officers and we have an opportunity to explain what we do and why we do it.

- Corporal Padgett and K-9 Kane are completing their first week of training together. They work on tracking in the mornings, obedience before and after lunch, and article and narcotic searches in the afternoons. The two are doing great and work well together.

Fire Department – Jim Taylor, Fire Chief

- The FD hosted the Pre-K class from Malpass Corner Elementary
- The Department had annual testing completed on our SCBA (Air Packs) to ensure they are in compliance.
- We responded to 14 incidents this week.

SLOW DOWN IN OUR TOWN!

Help us alert drivers to slow down in our town! Yard signs are available free to town residents and can be picked up anytime between Monday-Friday 8am-5pm at the Police Department, 109 N. Walker Street.

NOW HIRING

FULL-TIME

FIREFIGHTER/APPARATUS OPERATOR

SALARY RANGE: $31,983-$44,776 DOQ
VISIT BURGAWNC.GOV FOR MORE INFORMATION
REMINDERS FROM OUR DEBRIS POLICY

- Large piles of debris need to be coordinated with Public Works before placing them on the street.
- All piles of debris and C&D need to be placed neatly in front of your residence, not in the street, blocking sidewalks, in ditches and not blocking line-of-sight in intersections. Piles also should not be placed along the railroad right-of-way and in town parks or town properties.
- Debris and C&D will not be picked up from vacant lots or abandoned structures.
- Vegetative debris resulting from land clearing will not be collected and disposed of by the town regardless of the type or size of vegetation or who generated the debris.
- Bulky item collection is intended for the occasional disposal of large items that will not fit into a roll cart, it is not intended for whole house clean outs.

OPEN BURNING NOTICE

Reminder
Open burning of trash and yard debris is prohibited in town.
Trash collection and yard debris pickup is available to all town residents.
If you have any questions regarding open burning, please contact the Burgaw Fire Department (910) 259-7494.

UTILITY BILL REMINDERS

- All utility payments are due by the 10th of the month.
- The Town allows a grace period until the 15th of the month.
- Late fees are imposed on all delinquent accounts on the 16th of the month.
- Disconnects occur on the 21st of the month for delinquent accounts.
Special Events & Notices

Holiday Lights Ride
A Burgaw Bike Party
Friday
November 29th
3-5pm
Join us before the Annual Tree Lighting for a leisurely ride through the Osgood Trail and Historic Downtown.
Decorate your ride & meet at Rotary Park at 3pm. Skateboards, wheelchairs and scooters are invited.
FREE TO RIDE
MUSIC, BELLS, HORNS & WHISTLES ENCOURAGED
Rotary Park is located on Industrial Drive Between Dickerson Street and Progress Drive
LIKE our Facebook Page for updates Facebook.com/BurgawBikeParty
This is a family event. Children must be accompanied by an adult and wear a helmet.

VETERANS DAY
HONORING ALL WHO SERVED
Town offices will be closed Monday, November 11th

2nd ANNUAL New Year’s Eve BLUEBERRY DROP 2019
Save the Date!
DEC 31ST
DOWNTOWN BURGAW
Presented by

Upcoming Hometown Christmas Celebrations!

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<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Holiday Lights Bike Ride</td>
<td>Friday, November 29</td>
<td>3:00-5:00 PM</td>
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<tr>
<td>Annual Christmas Tree Lighting</td>
<td>Friday, November 29</td>
<td>6:00 PM</td>
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<tr>
<td>Christmas Movie at the Depot</td>
<td>Friday, December 6</td>
<td>6:30 PM</td>
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<tr>
<td>Santa’s Workshop</td>
<td>Saturday, December 14</td>
<td>3:00-5:00 PM</td>
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<tr>
<td>Burgaw Christmas Parade</td>
<td>Saturday, December 14</td>
<td>6:30 PM</td>
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<tr>
<td>New Year’s Eve Blueberry Drop</td>
<td>Tuesday, December 31</td>
<td>5:30 PM</td>
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Stay IN THE KNOW
Sign up today to receive information from us!
- Weekly E-Newsletter
- Agendas
- Routine and Emergency Notices

Submit your email address and requests to the Town Clerk at kwells@burgawnc.gov

Town Hall
109 N. Walker St.
Burgaw, NC 28425
910.259-2151
mail@burgawnc.gov

Office Hours
8:00 AM - 5:00 PM
Monday-Friday

Mayor
Kenneth T. Cowan

Mayor Pro Tem
Wilfred Robbins

Commissioners
Jan Dawson
James Murphy
Bill George
Vernon Harrell

Town Manager
James H. Gantt

Town Clerk
Kristin J. Wells

Town Attorney
Zachary Rivenbark