Working
SMOKE ALARMS
SAVE LIVES

Change your clock,
Change your battery!

It’s time to spring forward! Along with changing your clocks, remember to change the battery in your smoke detectors. Additionally, in this time of heightened alert, remember to wash your hands! The CDC recommends doing so for 20 seconds to be effective.

UPDATES FROM THE MANAGER
James Gantt, Town Manager

BUDGET PROCESS
Department Heads are working to prepare their departmental budgets and are scheduled to have them submitted for initial review on Friday, March 13. Once submitted, the Town Manager and Finance Officer will review each of the requested budget line items for accuracy and consistency with the goals and objectives of the Town and the Board of Commissioners. We will then meet individually with Department Heads to discuss their requested budget in more detail. The final proposed budget is scheduled to be completed by April 24.

CORONAVIRUS UPDATE
If you have turned on the news or scrolled through social media, you have seen story after story about the Coronavirus (COVID-19). We are working with the Pender County Health Department and Pender County Emergency Management monitoring this disease through the North Carolina Department of Health and Human Services and will give any updates for our area as needed. North Carolina has set up a website for North Carolina’s response including general information, precautions, preparations, and steps to stay healthy. It can be found by going to http://www.ncdhhs.gov/coronavirus. Any local questions can be directed to the Pender County Health Department at (910) 259-1230.
MEETING INFORMATION
Kristin Wells, Town Clerk

I would like to remind everyone that all future Board of Commissioners Meetings will be held at the Burgaw Train Depot, beginning March 10, 2020. Tourism Development Authority (TDA) Meetings will be held in the Burgaw Community House for their meetings on March 26, 2020 and April 2, 2020. Their monthly meeting beginning in May will be held at the Burgaw Train Depot. Planning & Zoning Board Meetings will be held at the Burgaw Train Depot beginning in April. Due to a prior rental at the Train Depot, the March 19th meeting will be held at the Burgaw Community House. Parks & Recreation Advisory Committee Meetings will be held at the Burgaw Train Depot.

Historic Burgaw Train Depot
Prints by Ivey Hayes

For Sale
Available for purchase at Town Hall
Get yours today for only $20!

DID YOU KNOW?
We have a Historical Downtown Burgaw Self-Guided Walking Tour! Stop by Town Hall to pick one up and take a stroll through our beautiful town!

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A MESSAGE FROM OUR FINANCE OFFICE
Wendy Pope, Finance Officer

• Within the past 30 days, Adela Matthews, Customer Service Representative, has processed 17 applications for new utility services; 4 were new commercial accounts and 13 were new residential accounts. This month, four new families moved into the Creekside development in Burgaw.

• Kelly Fox, Accounting & Billing Technician, is gathering information on utility accounts that are inactive and have been delinquent over 60 days. This information will be transmitted to debt setoff. The North Carolina Debt Setoff Program provides a coordinated effort for NC state agencies, counties, municipalities and local agencies to garnish state income tax refunds (of $50 or more) and NC Education Lottery winnings (over $600) for the purpose of collecting a variety of delinquent debts.

• Tiffany will be out of the office and in class the week of March 23rd. She will be taking the Accounting and Financial Reporting course at the UNC -School of Government in Chapel Hill.

• With the budget process in full swing, Deputy Finance Officer Tiffany Byrd is assisting me in reviewing current year expenditure accounts and making sure all entries are accurate and up to date.

• Individual department’s budget requests are due to the Town Manager and Finance Officer on Friday March 13th.

• Please check out our water conservation tip sheet located within our newsletter this week.

NOTICE OF STREET CLOSURE

West Satchwell Street will be closed between South Dudley Street and South McRae Street starting on Monday, March 9, 2020 through Wednesday, March 11, 2020, to replace a storm drain pipe.
PLANNING & ZONING BOARD MEETING MARCH 19
Andrea Correll, Planning Director

The Planning Board agenda for March 19th includes the amendments needs to complete mandated changes by the NC General Statutes amended in 2019, address temporary signage changes mandated by the Supreme Court case Reed vs. Town of Gilbert Arizona, as well as amendments enabling disaster preparedness planning and disaster response:

- Section 6-2: add definitions disaster volunteer housing, emergency disaster housing, temporary housing unit and amend temporary structure
- Section 8-2: amend Table of Permitted Uses to include “D” temporary uses which are permitted in declared disaster.
- Section 8-4: add use standards for disaster volunteer housing, and emergency/disaster relief housing
- Section 10-2: B. add m. fence wrap display signage
- Section 10-4: amend on premise temporary sign standards to be content neutral

OPEN BURNING IN TOWN IS NOT ALLOWED

Because the town offers public pick up for yard debris, all open burning is prohibited within the town limits, per NC Administrative Code 02D.1903(b)(1)(B). Please visit our website for more information about yard debris pick up, or contact the appropriate departments below:

Open Burning/Fire Department | 259-7494
Yard Debris/Public Works Department | 259-2901

Read Across America

Captain Fuller with the Burgaw Police Department and Deputy Fire Chief Jasper with the Burgaw Fire Department attended the Malpass Corner Read Across America event Monday afternoon. They read to elementary school children to help motivate kids to read and to bring the joys of reading to students of all ages.
FROM OUR PARKS & RECREATION DEPARTMENT

This week the Parks & Recreation made preparations for our Annual Arbor Day event on March 19th & 20th. On March 19th we will celebrate Arbor Day by being recognized as Tree City USA for the 10th year in a row. We will also celebrate the occasion by planting a Live Oak at Burgaw Elementary School in order to share the importance of preserving trees within our Town. March 20th will feature our annual tree seedling giveaway at Town Hall. This event is open to all Burgaw and Pender County residents and will take place from 3:00pm to 6:00pm.

Make sure to join us on March 29th at Pender Memorial Park for the Easter Egg Scramble taking place starting at 4:00pm. Residents are encouraged to come early to enjoy games, food, and cotton candy starting at 2:30pm. This event is co-sponsored with Pender County Parks & Recreation and the Pender County Health Department. Make sure to come see us and the Easter Bunny on March 29th.

This week we also worked with the Burgaw Tourism Development Authority to plan a Community Yard Sale taking place on Saturday April 4th. The event will be held at the Historic Burgaw Depot and registration is free for those who wish to sell their personal belongings. Individuals can register for a 10 x 10 section by visiting our website. Contact the Parks & Recreation Department if you have further questions.

BUSY WEEK FOR PUBLIC WORKS

John, Robert, Ben P., Mark and Ben H. all worked on the drainage project on Satchwell and Dickerson Streets Monday and Tuesday.

Tuesday, Public Works helped Pender County unplug a drain near the Sheriff’s Office on Fremont Street.

Robert, Ben H. and John repaired several manholes along Bodenheimer and McCullen Streets this week. They also installed 2 new meters in Creekside and cleaned the ditch between West Satchwell and Hayes Streets.

Rain detail team included Willis, Lucas, Mark, Ben P. and Brian. On Wednesday, before the rains, they vacuumed leaves out of ditches and checked storm drains for potential debris clogs.

Everyone participated in a fire hydrant training class on Thursday at the Public Works building. The class was all about the ins and outs of fire hydrants.

EMERGENCY RESPONSE

Phone Number

(910) 470-0457

Public Works On-call Person this Week is: Charles Hall

REMINDER: This phone is only answered after hours, 4:30PM-7:30AM and is for water and sewer emergencies only. Unless Public Works has been giving prior notice we cannot turn your water on due to non-payment shut off.
Water Conservation Tips
from our Utility Billing office

For Every Room in the House With Plumbing
- Repair leaky faucets, indoors and out.
- Consider replacing old equipment (like toilets, dishwashers and laundry machines).

In the Kitchen
- When cooking, peel and clean vegetables in a large bowl of water instead of under running water.
- Fill your sink or basin when washing and rinsing dishes.
- Only run the dishwasher when it's full.
- When buying a dishwasher, select one with a "light-wash" option.
- Only use the garbage disposal when necessary (composting is a great alternative).
- Install faucet aerators.

In the Bathroom
- Take short showers instead of baths.
- Turn off the water to brush teeth, shave and soap up in the shower. Fill the sink to shave.
- Repair leaky toilets. Add 12 drops of food coloring into the tank, and if color appears in the bowl one hour later, your toilet is leaking.
- Install a toilet dam, faucet aerators and low-flow showerheads.

Laundry
- Run full loads of laundry.
- When purchasing a new washing machine, buy a water saving model that can be adjusted to the load size.

Outdoors
- Maximize the use of natural vegetation and establish smaller lawns. For portions of your lot where a lawn and landscaping are desired, ask your local nursery for tips about plants and grasses with low water demand (such as creeping fescue). Consider planting more trees, shrubs, ground covers, and less grass. Shrubs and ground covers provide greenery for much of the year and usually demand less water. Use native plants in flower beds. Native plants have adapted to rainfall conditions in New England and often provide good wildlife habitat. Cluster plants that require extra care together to minimize time and save water.
- When mowing your lawn, set the mower blades to 2-3 inches high. Longer grass shades the soil improving moisture retention, has more leaf surface to take in sunlight, allowing it to grow thicker and develop a deeper root system. This helps grass survive drought, tolerate insect damage and fend off disease.
- Only water the lawn when necessary. If you water your lawn and garden, only do it once a week, if rainfall isn’t sufficient. Avoid watering on windy and hot days. Water the lawn and garden in the morning or late in the evening to maximize the amount of water which reaches the plant roots otherwise most of the water will evaporate. Use soaker hoses to water gardens and flower beds. If sprinklers are used, take care to be sure they don’t water walkways and buildings. When you water, put down no more than 1 inch (set out a empty cans to determine how long it takes to water 1 inch) each week. This watering pattern will encourage more healthy, deep grass roots. Over-watering is wasteful, encourages fungal growth and disease, and results in the growth of shallow, compacted root systems that are more susceptible to drought and foot traffic. If an automatic lawn irrigation system is used, be sure it has been properly installed, is programmed to deliver the appropriate amount and rate of water, and has rain shut-off capability.
- Apply mulch around shrubs and flower beds to reduce evaporation, promote plant growth and control weeds.
- Add compost or an organic matter to soil as necessary, to improve soil conditions and water retention.
- Collect rainfall for irrigation in a screened container (to prevent mosquito larvae growth).
- When washing a car, wet it quickly, then use a bucket of water to wash the car. Turn on the hose to final rinse (or let mother nature wash your car when it rains).
- Always use a broom to clean walkways, driveways, decks and porches, rather than hosing off these areas.
CHECK OUT WHAT’S HAPPENING IN OUR TOWN

EASTER EGG SCRAMBLE
Sunday, March 29th
PENDER MEMORIAL PARK
Kids Activities begin at 2:30 PM
Egg Hunt begins at 4:00 PM

Facility Rental Reservations
Now Submitted Online

Visit our website for more information!
If you need assistance, or do not have access to a computer, please come by Town Hall and we will be happy to assist you with your reservation!
Cody Suggs, Parks & Recreation Director, 300-6401

Follow us on Facebook for the latest news and events in our town!