A Message from the Manager – James Gantt

2020 Annual Strategic Planning Retreat

We have just completed our Annual Budget Retreat where staff and the Board of Commissioners set goals and priorities for the upcoming budget year. During this 2-day event, Department Heads presented goals and objectives for their departments in order for the Board to prioritize the needs of the Town and develop a vision moving forward in 2020 and beyond. Establishing the vision allows us to plan for the future while developing our budget and placing emphasis on where revenues are being spent.

During the retreat, eight (8) main goals were established for the year. (1) Provide a safe, dynamic, and attractive community for people of all ages, and continue to address the changing demographic composition of the Town; (2) Continue to work with advisory boards, and other groups, as a means to encourage citizen participation in Town government; (3) Continue to be good stewards of the natural environment through planned stormwater and floodplain management efforts; (4) Continue to cooperate regionally and with other municipalities and, where appropriate, share ideas and resources; (5) Maintain a commitment to and support an adequate and well-trained staff to serve the current and future needs of the community; (6) Continue to employ sound fiscal management practices to ensure the long-term financial viability of the Town; (7) Provide safe drinking water and quality treatment of wastewater through maintenance and expansion of the current systems; and (8) Continue to conduct the business of the Town with complete transparency and integrity.

In order to be more transparent with our budgeting process, we have established a dashboard on our website in order to provide updates during the process. As we move forward with the FY 2020-21 Budget, we will update this site with important information. It is located at https://burgawnc.gov/budget.
REMINDER TO ALL RESIDENTS OF THE TOWN OF BURGAW REGARDING CURBSIDE VEGETATIVE DEBRIS COLLECTION

Please be advised of these requirements prior to placing vegetative debris at the street for pickup:

- The Town does not pick up vegetative debris generated by contractors for non-residential and multi-family development customers.
- Do not mix vegetative debris with other materials.
- Do not place vegetative debris in the street. All debris must be a minimum of two feet from the edge of pavement.
- Do not place vegetative debris in front of a fire hydrant.
- Do not place vegetative debris within twenty feet of an intersection or in a manner that will impair the ability of the traveling public to see oncoming traffic.
- Residents should place all debris on their property. Please do not place vegetative debris on town parks, the railroad right of way, or undeveloped/unoccupied property.

Failure to adhere to these rules may result in the debris not being collected and/or fines assessed by the Town of Burgaw.

All future Board of Commissioners Meetings will be held at the Burgaw Train Depot unless otherwise posted.

Tourism Development Authority (TDA) Meetings will be held in the Burgaw Community House unless otherwise posted.

Planning & Zoning Board Meetings will be held at the Burgaw Train Depot beginning in April. Due to a prior rental at the Train Depot, the March 19th meeting will be held at the Burgaw Community House.

INFORMATION

• The Town Planning Board met Tuesday night and recommended approval of a rezoning request to the Town Board of Commissioners for 13.2 acres of land from R-12 (Single Family) to RA (Rural Agricultural). The property is located at 1406 Penderlea Highway and further identified as part of tax reference number 3219-75-1913-0000. They also recommended approval to the Town Board of Commissioners for a Conditional Use Permit for use of two cargo storage containers in the structure of a proposed barn to be located in the rear yard of the Richardson home located 1406 1406 Penderlea Highway and further identified as part of tax reference number 3219-75-1913-0000. Finally text amendments to the Unified Development Ordinance were recommended to the Town Board of Commissioners to include text amendments, to complete mandated changes by the NC General Statutes amended in 2019:
  - Section 1-2: Authority (c),
  - Section 1-8: Fees,
  - Section 3-5: Amendments to the Unified Development Ordinance Official Zoning Map, C, H - K,
  - Section 3-12: Appeals A-C, O-X,
  - Section 3-19: Improvement Guarantees,
  - Section 3-24: Permit Choice,
  - Section 6-1: Definitions,
  - Section 9-4: Driveways,
  - Section 15-1: General, Section 15-10: Other Requirements

Welcome

to our newest employee

Benjamin Pell
Maintenance Worker I

Planning Department – Andrea Correll, Director
Police Department - Jim Hock, Police Chief

- Numerous representatives of the police department assisted at the annual Blueberry Festival pancake breakfast by flipping pancakes. We had a great time and enjoyed the fellowship.
- Officers Kling and Delf completed their field training program. They have been cleared for solo patrol.
- The monthly Police Chief’s meeting was held in Surf City. The meeting is an excellent opportunity to discuss issues and concerns with agency heads.
- Officer Newton attended and completed crisis intervention team training this week. CIT provides education and resources to deal with mentally incapacitated individuals or those with substance abuse concerns.

Annual Blueberry Festival Pancake Breakfast

Because the town offers public pick up for yard debris, all open burning is prohibited within the town limits, per NC Administrative Code 02D.1903(b)(1)(B). Please visit our website for more information about yard debris pick up, or contact our Fire Department at 259-7494 for questions or concerns regarding open burning.

Fire Department - Jim Taylor, Fire Chief

- Last Friday night 16 members of the Department came in to cook sausage for the Annual Blueberry Festival Pancake Breakfast. This was the largest participation of members for this event in recent memory. Not only did our members take care of cooking all of the sausage needed for the breakfast, some enjoyed the tradition of sampling some of the sausage and blueberry syrup when making a few “heart attack” sandwiches. For more, see the Burgaw Fire Department on Facebook® and like our page!
This week the Parks & Recreation worked with Pender Early College to make arrangements to conduct multiple sustainable projects inside our local parks & green spaces. Students will be conducting projects such as refurbishing benches, cleaning up debris, planting, and re-painting. We look forward to beginning our projects and are thankful for their willingness to assist the Town with these endeavors.

We also worked this week to prepare for the budget retreat that was held on Thursday morning with the Town of Burgaw Commissioners. The Parks & Recreation presented the goals and objectives for the 2020-2021 fiscal year and what we plan to accomplish in the upcoming year. It is our hope to continue on the success of last year in order to continue to serve of community in the most efficient way possible.

Make sure to join us on March 20th between 3:00pm to 6:00pm for annual Tree Seedling Giveaway at Town Hall. This event is open to Burgaw and Pender County residents and is limited to two trees per household. The event is free to the public and is co-sponsored with Pender County Parks & Recreation. Contact Cody Suggs for more details. 910-300-6401
**Public Works Department** - Alan Moore, Director

- John, Robert, Roland, Ben and Benjamin worked on jetting our problem areas in the collection system. They also worked on the disconnect list, maintenance on the vac trailer, cleared some trees and stump out of the Osgood canal, repaired a water leak on N. Dickerson St. and worked on sewer cleaning and inspecting for Inflow and Infiltration in the sewer system.
- Mark and Jeremy picked up yard debris and white goods.
- Willis and Lucas cleaned downtown, spread mulch in the cemetery, rain detail and tree trimming.
- Chuck worked on well and lift station rounds, flushing hydrants and work orders as they come in.
- Arthur worked on locates as they come in and filled in where needed.
- Chuck, Mark and Jeremy took their C- Distribution exam on Thursday.

---

**Upcoming Recycling Pick-up Schedule**

- **March 4**
  - West Side
- **March 11**
  - East Side
- **March 18**
  - West Side
- **March 25**
  - East Side
- **April 1**
  - West Side
- **April 8**
  - East Side
- **April 15**
  - West Side
- **April 22**
  - East Side
- **April 29**
  - West Side
- **May 6**
  - East Side
- **May 13**
  - West Side

---

**Emergency Response**

Phone Number:
(910) 470-0457

Public Works On-call
Person this Week is: Charles Hall

REMINDER:
This phone is only answered after hours, 4:30PM-7:30AM and is for water and sewer emergencies only. Unless Public Works has been giving prior notice we cannot turn your water on due to non-payment shut off.

---

**Utility Bill Reminders**

- All utility payments are due by the 10th of the month.
- The Town allows a grace period until the 15th of the month.
- Late fees are imposed on all delinquent accounts on the 16th of the month.
- Disconnects occur on the 21st of the month for delinquent accounts.

NOTE: If you plan to pay around the 15th or 21st, we encourage you to make your payment by phone, visit Town Hall, or utilize the drop box. Online payments take 24-48 hours to reflect on your account in the utility billing system.

---

**Stay IN THE KNOW**

We encourage everyone to enroll with “Notify Me” on our website to receive the weekly newsletter directly to your email and/or via text message. There are also options for enrolling to receive emergency notifications or when special events are added to our online calendar. For assistance, please contact the Town Clerk at 910-663-3441 or email kwells@burgawnc.gov.

Visit our NEW website at BurgawNC.gov