



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
July 13, 2021 at 4:30 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**

A. Resolution 2021-09 Approving absentee voting for municipal elections

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Recognition of service and upcoming retirement for employee Willis Murphy
7. Burgaw Tourism Development Authority Updates – *Jennifer Hansen, Chairperson*
8. Presentation of Community Service Awards to Girl Scout Troop 4301 – *Cody Suggs, Parks & Recreation Director*
9. 2021 Ghost Walk request – *Stephanie Key, Pender County Tourism*

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

10. To be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

11. Resolution 2021-10 Accepting American Rescue Plan Act funds
12. Update on current town projects
13. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

- 14. Consideration of appointing one (1) member to the Parks & Recreation Advisory Committee
- 15. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

- 16. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

PUBLIC HEARINGS – *Andrea Correll, Planning Director*

Public Hearing #1

- 17. Consideration of a Unified Development Ordinance text amendment to Section 10.12: (F) Minor Subdivision; removing the requirement for one mylar returned to the Town after recordation.
- 18. Resolution 2021-11 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance to no longer require one mylar and two paper copies be returned to the town after recordation of a minor subdivision when one (1) paper copy is all that is needed.
- 19. Ordinance 2021-13 Approving a text change amendment of the Town of Burgaw Unified Development Ordinance to no longer require one mylar and two paper copies be returned to the town after recordation of a minor subdivision when one (1) paper copy is all that is needed.

Public Hearing #2

- 20. Consideration of a Unified Development Ordinance text amendment to Section 8.14: Table of Permitted Uses, Special Uses and Special Requirements; adding a Mixed Use Structure and correcting Manufactured Home, Residential Occupancy in R-7 MH.
- 21. Resolution 2021-12 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance to Section 8.14 adding a Mixed Use Structure and correcting Manufactured Home, Residential Occupancy in R-7 MH.
- 22. Ordinance 2021-14 Approving a text amendment of the Town of Burgaw Unified Development Ordinance to Section 8.14 Table of Permitted Uses, Special Uses and Special Requirements, adding a Mixed Use Structure to cross reference the text already in the Unified Development Ordinance and correcting Manufactured Home, Residential Occupancy in R-7 MH.

- 23. **CLOSED SESSION** – *if applicable*

- 24. **ADJOURNMENT**