



**Town of Burgaw**  
**Board of Commissioners Meeting**  
Historic Train Depot, 115 South Dickerson Street, Burgaw NC  
May 10, 2022 at 4:30 PM

**AGENDA**

1. **Call to Order – Mayor Olivia Dawson**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
  - A. Approval of the February 15-16, 2022 Special Meeting Minutes
  - B. Ordinance 2022-14 Grant Project Ordinance for the Town of Burgaw American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds
  - C. Resolution 2022-13 Consideration of a resolution amending the Town of Burgaw’s Personnel Policy
  - D. Ordinance 2022-15 Amending the FY 2021-2022 budget to add the newly created Assistant Town Manager position to the pay classification plan

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**SPECIAL PRESENTATIONS/REQUESTS**

6. Proclamation for National Skilled Nursing Care Week 2022 – *Mayor Dawson*
7. NC Blueberry Festival – *Jaliese Blackburn, NC Blueberry Festival Association*
8. Kiwanis Club of Burgaw – *Tara Everett, Member*
9. Burgaw Tourism Development Authority – *Myra McDuffie, Member*
10. Burgaw Beautification Committee – *Meg Smith, Vice-Chairperson*

**ITEMS FROM ATTORNEY** – *Zachary Rivenbark, Town Attorney*

11. To be announced

**ITEMS FROM MANAGER** – *James Gantt, Town Manager*

12. Resolution 2022-14 Requesting the services of the NC Main Street and Rural Planning Center for the Town of Burgaw
13. Update on current town projects

**ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

14. To be announced

**BREAK (5:30 or thereabout)**

*There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.*

**PUBLIC FORUM**

15. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

**PUBLIC HEARING**

**Public Hearing #1 – Andrea Correll, Planning Director**

16. Consideration of a Major Special Use Permit requested for one multi-family building containing four two-bedroom apartments to be located at 404 S. McRae Street on a 0.28 acre tract totally 12,258 sq. ft. The property is further identified as tax reference number 3229-21-7380-0000. ***This public hearing is a continuation from the March 8, 2022 and April 12, 2022 regular Board of Commissioners meeting.***
17. **CLOSED SESSION** – *if applicable*
18. **ADJOURNMENT**