



**Town of Burgaw**  
**Parks and Recreation Board Meeting**  
Historic Train Depot, 115 S. Dickerson Street, Burgaw NC  
March 8<sup>th</sup>, 2021 at 5:30 PM

**AGENDA**

- 1. Call to Order- Chair: Olivia Dawson**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of the Agenda**
- 5. Approval of the Minutes**
- 6. Introduction of New Board / Staff**
  - a. Patrick Rivenbark appointed to Parks and Recreation Advisory Board**
  - b. Public Administration Fellow- Jayna Donaldson**
- 7. Public Input**
- 8. Departmental Updates**
  - a. Tourism Development Authority Board Update**
  - b. Special Events**
    - i. Update on January and February Events- Disney Trivia, Pet Photo Contest, Letters of Love**
    - ii. Update on Planned Events for March, April and May**
  - c. Facility Update**
    - i. Burgaw Incubator Kitchen**
    - ii. Revenue for Facility Rentals**
    - iii. Update to Hankins Memorial Park**

**d. Miscellaneous**

- i. Update of Capital Improvement Survey- Survey Winners**
- ii. Special Meeting Discussion**
- iii. Budget for Fiscal Year 2021/2022**

**Adjournment**