



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
January 12, 2021 at 4:30 PM
Public attendance also available by phone at 1.910.705.3534 (enter ID 159400681#)

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Ordinance 2021-01 Amending the FY 20-21 Schedule of Fees to reflect changes to the Burgaw Community House security deposit fee
 - B. Approval of Town Manager Contract

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Recognition of service and upcoming retirement for employee Roland Corbett
7. FY 2019-2020 Audit Presentation – Lee Grissom, S. Preston Douglas & Associates
8. Sewer I&I Study Update – Tony Boahn, McKim & Creed

DEPARTMENTAL ITEMS

Police Department – Jim Hock, Police Chief

9. Ordinance 2021-02 Approving the amendment to the Town of Burgaw Code of Ordinances to reflect the creation of a Police Advisory Board
10. Resolution 2021-01 Authorizing disposal of two patrol vehicles as surplus property

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

11. To be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

12. Resolution 2021-02 Approval of the COVID Relief Personnel Policy Addendum
13. Budget items that were not funded in the FY 2020-2021 Annual Budget – Discussion
14. FY 2021-2022 Annual Budget Calendar – Discussion
15. Update on current town projects
16. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

17. Appointment of one (1) member to the Parks & Recreation Advisory Committee
18. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

19. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS – *Andrea Correll, Planning Director*

Public Hearing #1

20. Consideration of a Major Subdivision Preliminary Plat Application for Section 1 of Stapleton Place Subdivision, a 15.02-acre tract containing twenty-six lots, located across the street from Linda Lane, off NC Hwy 117, zoned R7 –CZ1 and further identified as part of parcel identification number 3239-01-1907-0000. The Board of Commissioners will render a quasi-judicial decision whether to approve or deny the preliminary plat based on the requirements of the Town Unified Development Ordinance and evidence presented at the hearing.

Public Hearing #2

21. Consideration of a Major Subdivision Preliminary Plat Application for Section 2 of Stapleton Place Subdivision, a 34.61-acre tract containing one hundred and two lots, located across the street from Linda Lane, off NC Hwy 117, zoned R7 –CZ1 and further identified as part of parcel identification number 3239-01-1907-0000. The Board of Commissioners will render a quasi-judicial decision whether to approve or deny the preliminary plat based on the requirements of the Town Unified Development Ordinance and evidence presented at the hearing.

Public Hearing #3

22. Consideration of a Major Subdivision Preliminary Plat Application for Linda Lane Land Division, a 3.57-acre tract containing eight lots, having new streets off of Whrens Street and Linda Lane and further identified as parcel identification numbers 3229-61-8269-0000 & 3229-61-7439-0000. The Board of Commissioners will render a quasi-judicial decision whether to approve or deny the preliminary plat based on the requirements of the Town Unified Development Ordinance and evidence presented at the hearing.

Public Hearing #4

23. Consideration of a new Unified Development Ordinance mandated by the new North Carolina General Statute 160D. This legislation has changed Planning and Development law in North Carolina and mandated that local governments comply. The new Unified Development Ordinance will be introduced to the Burgaw Board of Commissioners. Discussion with the Board of Commissioners is expected along with addressing questions from the public at the public hearing.
24. Resolution 2021-03 Adopting a statement of consistency regarding the adoption of the new Town of Burgaw Unified Development Ordinance mandated by North Carolina General Statute 160D
25. Ordinance 2021-03 Adoption of the Town of Burgaw Unified Development Ordinance mandated by North Carolina General Statute 160D
26. **CLOSED SESSION** – *if applicable*
27. **ADJOURNMENT**